

**Montevallo Historic Preservation Commission**  
**Minutes**  
**Tuesday, April 4, 2023**  
**6:00 p.m.**  
**Parnell Memorial Library**

**Members Present:**

Veronica Bailey, Tara Brantley, Bill Glosson, Susan Godwin, Melinda Nix, James Salter, Janice Seaman and Sherry Vallides  
Guest: Steve Gilbert, City Clerk

**Call to Order:**

A quorum was established and the meeting was called to order at 6:04 p.m.

Minutes from the March 7, 2023 meeting were read by J. Seaman. A motion was made by S. Vallides to approve the minutes with a correction; motion seconded by B. Glosson; motion passed.

**Old Business:**

S. Godwin gave an overview and update of submission of rewording of website information for the MHPC and ADRB pages. Mayor Nix has not approved information for placement on the website as of date. The information will be resubmitted to S. Gilbert and Mayor Nix for review and approval.

M. Nix reported that she has contacted SCBOE twice by email regarding placing a historic plaque on Montevallo Middle School. She has not received a response. She will continue efforts on receiving a response.

Steve Gilbert reported that the city has not received a final report from the University of Alabama regarding the Ground Penetrating Radar Survey.

S. Godwin submitted copies of a transcript of a video that the Commission viewed last fall.

**New Business:**

Steve Gilbert gave an update on the plans for the renovation of the Mahler House. Plans are to restore the house to “some form of occupancy”. The previous administrations plan for renovation for an event center/wedding venue aren’t in the budget or plans for the current administration. In discussions with the mayor and council members, the consensus is to use the home for a welcome center, gift shop and, perhaps, an upstairs residence to house an overseer or city archivist. Electrical, plumbing, HVAC, sheetrock work, painting and other basic work will be completed before official uses for the building will be determined. Currently, a roof is needed on the utility/garage building and work will begin in the near future. S. Gilbert also stated that the exterior kitchen wall has water damage and will have to be repaired. City workers will do demolition of sheetrock and clean up on the property. The city will need input and help from the MHPC with selecting appropriate lighting for the residence. Plans for an ADA compliant entrance ramp are also needed.

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The commission discussed “flip-flopping” MHPC and ADRB meetings when a property owner has an item coming before the ADRB. This would be done so that the submitter does not have to sit through a MHPC meeting before their submission is discussed. The current meeting schedule is to have the MHPC meeting with ADRB meetings afterward. A motion was made by S. Godwin to approve the minutes with a correction; motion seconded by J. Salter; motion passed.

S. Godwin suggested that the Architectural Design Review Board change our official name to the Architectural Review Board. Changing the name would align with the official name given to such boards by the State of Alabama. After a brief discussion, members were in agreement with the action. The ADRB will be referred to as the Architectural Review Board (ARB) from this point forward.

S. Gilbert will gather as many end -of-year CLG reports that he can find and place them on a flash drive for the commission.

S. Gilbert will discuss memberships to national historic organizations with council. Janice will get information on the organizations the commission is interested in to Steve.

J. Seaman reported that she spoke with Adele Nelson at the Chamber of Commerce regarding getting the Chamber Chatter historic commission page back for articles each month. The commission talked about possible uses for the page. J. Seaman will speak with R. Cunningham to see if he will be willing to help with the page.

In addition to Ward Chapel, Shiloh Church has submitted information for their historical plaque to J. Seaman. The Commission hopes to soon have plaque wording for Shiloh and Ward Chapel ready for Commission and Church approval.

Meeting adjourned at 7:34 p.m.

:mbn